

**BRENTWOOD HILLS HOMEOWNERS' ASSOCIATION, INC.**

**SECOND NOTICE  
OF  
ANNUAL MEETING**

**TO ALL MEMBERS:**

The annual meeting will be held for the purpose of electing three Directors to the Board of Directors and conducting the lawful business of the Association. This will serve as the Second Notice of the Annual Meeting, which will be held as follows:

Date: **Monday, March 21, 2016**

Time: **7:00 p.m.**

Location: **Brentwood Hills Swim & Tennis Club  
1512 Brentwood Hills Boulevard  
Valrico, FL**

Agenda: **Call to Order  
Certifying Quorum / Certifying Ballots / Roll Call  
Proof of Notice of Meeting  
Appointment by Chairman of Inspectors of Election  
Election of Directors  
Reading of the Minutes  
Reports of Officers  
Reports of Committees  
Unfinished Business  
New Business  
Adjournment**

An organizational meeting of the newly seated Board of Directors will be held directly following the annual meeting for the purpose of electing officers and conducting such other business as may lawfully be conducted.

Please note the following requirements for the annual meeting to occur and the election of Directors to be valid:

Twenty percent (20%) of all Association members (a "quorum") must be present, in person or by proxy, at the meeting in order for the business to be conducted. It is **VERY IMPORTANT** that you either **ATTEND THE ANNUAL MEETING OR PROVIDE A PROXY** in order to achieve a quorum and conduct business at this annual meeting.

Twenty percent (20%) of the eligible voters in the Association must cast a ballot in order to have a valid election. It is **VERY IMPORTANT** that you **CAST A BALLOT** prior to or at the annual meeting.