

BRENTWOOD HILLS

HOMEOWNERS ASSOCIATION, INC.

Board of Directors Meeting March 21, 2016 Meeting Minutes

1. Certifying of Quorum-Call to Order

The meeting was called to order by President, Tom Leavitt at 8:43 p.m. It was confirmed that the meeting notice was posted at least 48 hours in advance and was also mailed to all owners as part of the annual meeting notice. Directors Rick Vogt, Gerri Clifton, Dove Swinskey and Suzette Foister were also present. It was determined that a quorum was established. Doug Pinner from McNeil Management was also in attendance.

2. Board Vacancies & Positions

Chaplain Celerin indicated his willingness to continue serving as a board member. Tom Leavitt presented the resignation as submitted by board member Adam Bilbao. The Board also discussed changes to the board member positions.

On Motion: Duly made by Gerri Clifton, second by Dove Swinskey and carried unanimously.
Resolve: To appoint Chaplain Celerin to fill the vacant Class I board position.

On Motion: Duly made by Chaplain Celerin, second by Gerri Clifton and carried unanimously.
Resolve: To accept Adam Bilbao's resignation from the Board of Directors.

On Motion: Duly made by Tom Leavitt, second by Chaplain Celerin and carried unanimously.
Resolve: To assign board member positions as follows:

President – Rick Vogt
Vice President – Tom Leavitt
Treasurer – Suzette Foister
Secretary – Gerri Clifton
Director – Chaplain Celerin
Director – Dove Swinskey

3. Approval of Minutes

The Board reviewed the prior meeting minutes as prepared by Manager.

On Motion: Duly made by Gerri Clifton, second by Dove Swinskey and carried unanimously.
Resolve: To waive reading of the prior meeting minutes and approve them as presented.

4. Financial Business

Financial & Management Reports: Manager presented the financial and management reports and responded to questions from the board members and homeowners. Board reviewed violation report and discussed the units that are ready for legal enforcement action.

BRENTWOOD HILLS

HOMEOWNERS ASSOCIATION, INC.

5. Business Operations

Retention Pond Cleanup: Board discussed the potential cleanup of the drainage structure located within the Tuscanny/Dew Bloom retention area.

On Motion: Duly made by Rick Vogt, second by Suzette Foister and carried unanimously.

Resolve: To approve expenditure of up to \$750 for cleanup of drainage structure.

ACC Member Resignation: Chaplain Celerin tendered his resignation from the ACC effective immediately.

On Motion: Duly made by Gerri Clifton, second by Dove Swinsky and carried unanimously.

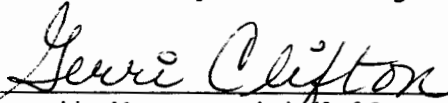
Resolve: To accept Chaplain Celerin's resignation from the ACC.

6. Open Session for Comments – Board and Manager responded to questions from attendees.

7. Adjournment

On Motion: Duly made by Chaplain Celerin, second by Dove Swinsky and carried unanimously.

Resolve: To adjourn the meeting at 9:30 p.m.



Prepared by Manager on behalf of Secretary