

# **Brentwood Hills HOA ACC Meeting Agenda**

**November 21, 2017**

## **Brentwood Hills Pool & Tennis Club**

**Call to Order** --Meeting called to order by Olin at 7:05 pm  
Present: Charlie, Peter, Olin, Tom and Troy Hensley (as guest)

**Verify Quorum**--Quorum requirement met reflecting presence of 4 of voting members. Posting done timely.

**Reading of Minutes**--Motion made to skip reading of minutes by Charlie, seconded by Peter; Motion passed 4-0.

### **Other Business:**

**Discussion of Guideline Process:** Olin presented current status and recommendations to the committee; Tom elaborated on what is required under the statute and next steps required for acceptance. Olin has polled several members on accepting the document as changed by the attorney. Tom reviewed his request to the board to call a special meeting in December for the document to be presented to the general membership.

Motion was made that ACC should accept the document as modified by the attorney and to move forward with a calling of a special meeting to be heard by the membership with the date of December 18th (Monday) being acceptable. Charlie made said motion; Peter seconded. Motion passed 4-0.

**Process of Alteration Applications:** Olin advised the committee of what the process for application review is currently and they discussed what changes could be done to speed the process and better serve the membership.

**ACC Contribution to the Newsletter:** Olin solicited thoughts toward contributing to the Newsletter on a regular basis. It was recommended to start simple with some homeowner tips & expand upon that.

### **Comments From Committee Members**

NONE

### **Q&A/Comments from Homeowners**

NONE

**Scheduling of next meeting:** Committee selected the meeting dates for 2018 as the 1st Wednesday following the monthly board HOA meeting. There is no scheduled meeting for December. The next scheduled meeting will be Wednesday, January 17, 2018 at 7 pm.

### **Adjournment:**

Motion to adjourn made by Olin; seconded by Tom. Passed 4-0.