

Minutes of the Brentwood Hills ACC Meeting

February 21, 2018

The ACC met at the Brentwood Hills Swim and Tennis Facility. The meeting was called to order at 7:05 PM by Chairman Olin Barnett. Present was Tom Leavitt, Olin Barnett, Sharon Snyder, Pete Thibodeau, Charlie Leo.

It was established that a quorum was present and the timely notice of meeting was established.

Pete Thibodeau made a motion to forego reading the January 17, 2018 minutes, Sharon Snyder seconded and the motion passed unanimously.

Other business

Review Applications and Guidelines; Chairman Olin Barnett discussed reading and reviewing Alteration Applications and instructed that all voting must be in accordance with the new rules and guidelines. The ACC must rely on those guidelines to make their decisions. Tom Leavitt stated that the HOA attorney had instructed the HOA that the guidelines must be strictly adhered to when approving applications.

Reading Surveys; Chairman Olin Barnett presented examples of surveys that are commonly included with alteration applications, and demonstrated how to compare the application and contract to the survey. The ACC should be able to determine that the figures and descriptions on the applications are correct when compared to the surveys.

Chimneys; Chairman Olin Barnett pointed out a recent chimney alteration in the neighborhood and noted the color was not matching any other color on the house. The ACC discussed what rules were in place to regulate chimneys. Motion was made by Olin Barnett to create rule stating 'Chimneys must be painted body color of house.' Motion second by Charles Leo, carried unanimously. Tom Leavitt stated he would archive the recommendation and present it to the BOD in the summer.

Applications for Fences; Chairman Olin Barnett demonstrated applications for fences and comparing them to the lot surveys. The ACC discussed surveys for fences and their relation to the information the homeowner submits.

The next ACC meeting will be Wed March 21, 2018 ta 7:00 PM at the pool facility.

There was no further discussion. Sharon Snyder made motion to adjourn the meeting at 8:40PM and motion was second by Pete Thibodeau. All were in favor.

Olin Barnett 3/21/18