

**Minutes of the Brentwood Hills Architectural Control Committee (ACC)
March 21, 2018**

The ACC Committee met at the Brentwood Hills Pool and Tennis facility. The meeting was called to order at 7:05 p.m. by Chair Olin Barnett. Present were the following Committee members: Olin Barnett, Charles Leo, Sharon Snyder, and Peter Thibodeau. No homeowners were present:

It was established there was a quorum present and Olin verified the timely notice of the meeting.

Peter made a motion to approve the minutes of the February 21, 2018 meeting. Sharon seconded the motion; all were in favor and the motion passed unanimously.

Chairperson comments:

Tom Leavitt has stepped down from the ACC due to his new duties as HOA President. There are currently six committee members, so four votes are needed on applications.

Other Business:

Replacement for the Yard of the Month: To make it easier for the HOA to continue the "Yard of the Month", we will list properties in the monthly newsletter as a congratulation to the property owners that have neat, well maintained properties. There will be one home from each side of Mount Carmel.

Newsletter articles/tips: Olin read his monthly tip for the newsletter regarding fertilizing yards. He encouraged members to submit items for the newsletter. Peter suggested an article about pressure washing your home, driveway, etc. Discussed the product Jomax is the cleaner to use as it will not damage grass and landscaping.

Survey and Fence layouts: Olin discussed reviewing surveys that are included with fence applications. Make sure the dimensions are correct. For homes on corner lots, fences can't be installed so it sticks out in front of their neighbor's house. Check 6' rule in Fences section.

Roof applications: Applications must list the manufacturer, style and color of the shingle. Check the manufacturer's website for accuracy.

The next ACC meeting is Wednesday, April 18, 2018, at 7:00 p.m. at the Brentwood Hills Pool and Tennis facility.

There being no further discussion, the meeting was adjourned at 8:05 p.m.

Olin Barnett

5-23-18