

BRENTWOOD HILLS

HOMEOWNERS ASSOCIATION, INC.

Board of Directors Meeting After Annual Meeting March 16, 2015 Meeting Minutes

1. Certifying of Quorum-Call to Order

The meeting was called to order by President, Tom Leavitt at 8:37 p.m. It was confirmed that the meeting notice was posted at least 48 hours in advance and Manager displayed affidavit of mailing for notice to all owners. Directors Gerri Clifton, Chaplain Celerin, Adam Bilbao and Rick Vogt were also present. It was determined that a quorum was established. Doug Pinner and Pamela Pinner from McNeil Management also attended.

2. Approval of Minutes

The Board reviewed the prior meeting minutes as prepared by Manager.

On Motion: Duly made by Chaplain Celerin, second by Gerri Clifton and carried unanimously.

Resolve: To waive reading of the prior meeting minutes and approve them as presented.

3. Committee Reports

Landscape: Tom said new flowers will be planted next week, proposals for cypress forest cleanup being finalized.

Reserves: Board discussed funding status for ongoing reserve projects. Manager will update spreadsheet showing reserve projects already committed and amounts paid to date and provide report to Board.

4. Financial Business

Financial & Management Reports: Manager presented the financial and management reports and responded to questions from the board members and homeowners.

5. Business Operations

Election of Officers: The Board members discussed the officer positions.

On Motion: Duly made by Rick Vogt, second by Chaplain Celerin and carried unanimously.

Resolve: To elect board members to officer positions as follows:

President – Tom Leavitt

Vice President – Rick Vogt

Secretary/Treasurer – Adam Bilbao

Director – Chaplain Celerin

Director – Gerri Clifton

Board Meeting Schedule: Adam Bilbao requested that the monthly meetings be rescheduled to occur on the 3rd Monday of each month. Manager will check calendar for availability.

6. Open Session for Comments – Board and Manager responded to questions from attendees.

7. Adjournment

On Motion: Duly made by Rick Vogt, second by Adam Bilbao and carried unanimously.

Resolve: To adjourn the meeting at 9:45 p.m.

 President

Prepared by Manager on behalf of Secretary