

## **Brentwood Hills HOA ACC Meeting Agenda**

**October 19, 2017 7:00 pm**

### **Brentwood Hills Pool & Tennis Club**

**Call to Order** – Meeting called to order by Olin Olin, Ilene, Pete, Jeff, Charlie, Jim and Tom

**Verify Quorum** – Quorum requirement met reflecting presence of 5 voting members, 7 PM

**Verify Timely Notice of Meeting** – Meeting schedule announced at HOA (16 Oct) in addition to posting of signs and distribution of emails.

**Reading of Minutes** – Motion passed to skip. Ilene made motion, Jim seconded. Motion passed on 6-0 vote.

#### **Chairperson's Comments**

Note of Jeff's departure and gratitude for all his efforts. We have Tom and Jim as new ACC, voting members, serving also on HOA BOD. This brings total of committee voting members to 7. Alteration applications now go directly to ACC Chairperson. Effort underway to alter application for purpose of ease of use by applicant. Committee recognizes legal recommendation to retain 45 days review of applications process, though making effort to initially review all applications within 30 days or less.

#### **Other Business:**

**Discuss Reviewing Alteration Applications** – Olin pointed out and opened for discussion the proposed alterations of the suggested application form.

Request from committee to have McNeil clarify legal language regarding HOA responsibilities in consequence of property alteration. Also, please consider alternate language for the word "encroach" – perhaps replacing with "temporarily altering HOA property"... (Perhaps use some verbiage presented in the guideline – page 7)

Based on adjudication of these two matters, accepting the recommendation, Olin makes a motion to accept new application. Motion seconded by Ilene. Vote is 6-0 in favor of passage.

Once new language is received from McNeil and implemented into new application form, new application form will be forwarded to HOA BOD for consideration, with note of committee passage.

#### **Discuss New Applications**

Application from 810 Tuscanny reviewed and discussed for completeness. Application will be sent to committee members for review.

#### **Discuss New Guidelines**

All matters previously discussed in this meeting and reflected on these minutes.

#### **Discuss Mailboxes**

Potential ideas discussed in very general terms, no substantive solutions presented during this meeting. More research is to be conducted on this subject.

**Comments from Committee Members**

Discussion regarding house with boards on windows. Boards have been removed.

Resident has created a new pile of limbs and foliage that will exceed the normal Friday pick-up schedule. Need to inform homeowners of Friday pick-up policy – No new piles that exceed regularly weekly production (or no large/tall piles) will be addressed by normal Friday pick-up. Homeowner will need to either stagger the curb deposit, reflecting what the normal Friday pick-up will take, or take pile to county deposit.

Interest in correcting the spelling of "Tuscanny" for both correctness and safety purposes. Jim will take it up with County.

Interest in installation of speed bumps in development, where possible. Jim will take it up with the County.

Interest in construction of dog park. Jim will take up with the HOA BOD.

Interest in installation of security cameras in development entrances/exits. Jim will take up with the HOA BOD.

**Q&A / Comments from Homeowners**

No non-committee homeowners present.

**Scheduling of next meeting (Nov 21 2017 7:00 TUESDAY)**

**Adjournment**

Motion to adjourn made by Olin. Motion seconded by Tom. Motion passed by 7-0 vote.

Olin Batt  
11/21/17