

**Minutes of the Brentwood Hills Architectural Control Committee (ACC)
May 23, 2018**

The ACC Committee met at the Brentwood Hills Pool and Tennis facility. The meeting was called to order at 7:09 p.m. by Chair Olin Barnett. Present were the following Committee members: Olin Barnett, Charles Leo, Sharon Snyder, and Peter Thibodeau. Homeowner Association (HOA) President Tom Leavitt was also present.

It was established there was a quorum present and Olin verified the timely notice of the meeting.

The March and April minutes were approved.

Other Business

Paint books and instructions: Olin distributed the following documents: Two rules for painting your house; Brentwood Hills Color Selection Book; Paint Scheme Book Usage Guide; Special Instructions for Color Selection Books; and Brentwood Hills Painting Guidelines. He reminded members to refer to these handouts when approving applications, answering homeowner's questions, etc.

The Committee discussed the rules for swapping paint colors on color schemes. Some color schemes do not allow the colors to be swapped (house color and trim color) but other do. Those that don't allow the swap are marked as such. Houses may only be painted two colors, with a third color for the front door. The garage door will be painted either the same color as the body of the house or the trim, not the color of the front door.

Sharon asked if there are restrictions for neighboring houses being painted the same color schemes. Tom responded the State of Florida states HOA's can't dictate that neighboring houses be painted different color schemes.

Screened room placement: Olin reminded members to review application to ensure the screened room does not encroach on the set backs from the lot line. When in doubt on any application, members should drive by the property for clarification.

Changing meeting day: Members discussed changing the ACC meeting day to Tuesday or Thursday. It was decided to leave the meeting day as the Wednesday following the monthly HOA meeting (third Monday of the month). There are no rules regarding the number of meetings a member can miss.

Comments from Committee Members

Members discussed the status of replacing community mailboxes, which was discussed last summer. Mailboxes installed by the builders are beginning to deteriorate. Olin suggested having one approved mailbox style for the entire neighborhood that homeowners can purchase, as needed. He will research further.

The status of the monuments was also discussed. Tom stated he feels they are approximately 30% complete. Along with some construction items, the stone work, irrigation and landscaping still need to be completed.

The next ACC meeting is Wednesday, June 20, 2018, at 7:00 p.m. at the Brentwood Hills Pool and Tennis facility.

There being no further discussion, the meeting was adjourned at 8:20 p.m.

approved 6/20/18
Olin Burt