

BRENTWOOD HILLS

HOMEOWNERS ASSOCIATION, INC.

Board of Directors Meeting March 18, 2019 Meeting Minutes

1. Call to Order - Certifying of Quorum

The meeting was called to order by Tom Leavitt at 8:03 p.m. It was confirmed that the meeting notice was mailed to owners with the annual meeting mailing. Directors Olin Barnett, Charlie Leo, Paul Pamrow, Mark Braverman and Gerri Clifton were also present. It was determined that a quorum was established. Doug Pinner and Jennifer Conti represented McNeil Management.

2. Approval of Minutes

The Board reviewed the prior meeting minutes as prepared by Manager.

On Motion: Duly made by Gerri Clifton, second by Charlie Leo and carried unanimously.

Resolve: To waive reading of the prior meeting minutes and approve them as presented.

3. Officer Elections

On Motion: Duly made by Gerri, second by Mark and carried in favor with one abstention.

Resolve: To elect Tom as President.

On Motion: Duly made by Tom, second by Charlie and carried unanimously.

Resolve: To elect Gerri as Secretary/Treasurer.

4. Reports: Manager presented financial and management reports and responded to questions.

5. Business Operations

Landscape contract discussed. Board requested proposals from various vendors be obtained for review at the April meeting, based on prior bid specs, with line item amounts for annuals, mulching, and irrigation testing/maintenance.

On Motion: Duly made by Olin, second by Paul and carried unanimously.

Resolve: To obtain landscape bids based on prior bid specs with amounts per line item as discussed.

On Motion: Duly made by Olin, second by Paul and carried unanimously.

Resolve: To make Ray Arneson the preferred vendor for irrigation repairs.

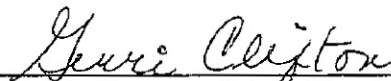
On Motion: Duly made by Olin, second by Charlie and carried unanimously.

Resolve: To authorize management to approve irrigation repair proposals not exceeding \$2,500.

6. Adjournment

On Motion: Duly made by Gerri, second by Mark and carried unanimously.

Resolve: To adjourn the meeting at 8:53 p.m.



Prepared by Manager on behalf of Secretary