

# BRENTWOOD HILLS HOMEOWNERS ASSOCIATION, INC.

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## Board of Directors Special Meeting December 9, 2019 Meeting Minutes

1. Call to Order – Meeting called to order by President, Jim Barber, 7:04 PM
2. Certifying of Quorum. Present Directors Charlie Leo (Treasurer), Paul Pamrow (Secretary), Dave Hodges, Adam Crawford, Olin Barnett, and Jim Barber (President). Two Directors absent – Laura Pekarek, Marsha Riddle and Mark Braverman.
3. Due notice of Special Meeting – announced on mtbhhoa.com, NextDoor, and Facebook – also announced in December newsletter and signs placed. Email notification to each Director.
4. Agenda Items
  - a. 2019 Operating Budget Surplus
  - b. Bocce Ball/Horseshoe area within Community Center common area.
5. Motion: Duly made by Dave Hodges, Seconded by Paul Pamrow, carried by 5-1 vote.  
Resolve: To approve application of estimated 2019 Budget Surplus in accordance with the following:

Currently ending 2019 with **\$136,556** in Reserves

Currently ending 2019 with estimated\* **\$74,444** in Operating Budget. (Surplus)

Step 1 - Take \$35,040 from Operating Budget Surplus and apply to Reserves – bringing us to targeted EOY 2019 Reserves of \$171,596.

Remaining 2019 EOY Operating Budget is **\$39,404**.

Step 2 - Supplement bocce ball/horseshoe addition to Community Field Project  
\$39,404 - \$21,150 (Community Field Project) = **\$18,254**

Step 3 - Supplement Reforestation Project due to expected miss on SWFWMD \$10K grant)  
\$18,254 - \$10,000 = \$8,254

Step 4 - Carry unobligated/estimated \$8,254 into 2020, giving us a 2020 Operating Budget of \$603,200 + \$8,254 = **\$611,454**

\*Estimations based on actual expenses incurred in Dec 2019.

6. Motion: Duly made by Dave Hodges, Seconded by Charlie Leo, carried by 5-1 vote.  
Resolve: To approve the creation of a Bocce Ball/Horseshoe area, fenced with pedestrian gate, adjacent to basketball court and dog park, within financial parameters set forth in previous motion.

7. Motion to accept and ratify minutes from this meeting as reflected in these notes made by Paul Pamrow, Seconded by Adam Crawford and carried by 5-0 vote.  
Resolve: To approve minutes of meeting as reflected herein.
  
8. Motion to Adjourn: Duly made by Adam Crawford, Seconded by Charlie Leo and carried by 5-0 vote. Resolve: To adjourn the meeting.

Meeting was adjourned at 7:27 PM.