

# BRENTWOOD HILLS

HOMEOWNERS' ASSOCIATION, INC.

## **Annual Membership Meeting/Board of Directors Election Minutes March 20, 2023**

**Call to Order:** The meeting was called to order by Denise Stearns, President, at 7:00 PM. Final call was made to turn in ballots.

1. **Roll call of Directors/Verification of Quorum:** Denise Stearns (President), Ed Campbell (Treasurer), Adrienne Vining (Vice-President), and Danielle Near (Secretary) were present, Fran Telese was absent, and 2 seats are vacant. A quorum was established. Matt O'Neil represented Wise Management Company and will be Chairman of Inspectors of the Election.
2. **Certifying of Proxies/Verification of Quorum:** It was explained to the members that at a membership meeting, there must be a quorum of 5%, as stated in BH HOA Bylaws, either by proxy or in person. Matt confirmed a total of 92 proxy/ballots were received with four (4) being invalid leaving a total of 88 verified/valid proxy/ballots.
3. **Proof of Notice of Meeting or Waiver of Notice:** Timely posting of meeting notice and agenda were confirmed as being distributed via USPS on 2/24/23 and by placing on the HOA website and in a conspicuous location at the community center.
4. **Appointment by Chairman of Inspectors of Election:** Matt selected four (4) members to be tellers. These members were:
  - A. Jane Goforth
  - B. Thais Harper
  - C. Ronaldo Goaddaeus
  - D. Genise Crockett
5. **Reading and Approval of Previous Minutes:** The HOA council at the time (Glausier) nor Wise Management was able to provide the BOD with a draft for 2022 Annual Membership Meeting and Board of Directors Election Minutes. Therefore, the BOD was unable to read, review, and approve previous minutes.
6. **Board of Directors - Officer reports:** Nothing to Report
7. **Committee Reports:** Nothing to Report  

President proceeded to introduce the candidates. Adrienne Vining and Olin Barnett were present. Joe Saldivar and Ernest Kenner were absent.
8. **Election of Directors:** Matt stated that out of the 88 valid ballots cast, the candidate with the most votes of 49 was Adrienne Vining.
9. **Unfinished Business:** No business to address.
10. **New Business:** No business to address.
11. **Adjournment:**  

**On Motion:** Duly made by Denise, second by Ed and carried unanimously.  
**Resolve:** To adjourn meeting at 7:34 pm.

**\*Membership approved 3/18/24**