

BRENTWOOD HILLS

HOMEOWNERS' ASSOCIATION, INC.

Board of Directors – Organizational Meeting Minutes – March 18, 2024

Call to Order: The meeting was called to order by Denise Stearns, President, at 9:28 PM.

- I. **Roll call of Directors/Verification of Quorum:** Denise Stearns (President), Adrienne Vining (Vice-President), Ed Campbell (Treasurer), and Pablo Alanis were present, and 1 seat is vacant. A quorum was established. Doug Pinner represented McNeil Management Company.
- II. **Verification of Timely Notice of Meeting:** Timely posting of meeting notice and agenda were confirmed as being distributed via USPS on March 4, 2024, and by placing on the HOA website and in a conspicuous location at the community center.
- III. **Reading and Approval of Previous Minutes:** The 2023 BOD Organizational Meeting Minutes were previously approved on April 11, 2023. Nothing to address at this time.
- IV. **Reports of Officers:**
 - A. **President:** The BOD recognized the resignation of Fran Telese from the BOD on February 27, 2024. Members were encouraged to continue to register on the portal.
 - B. **Vice-President:** Nothing to report.
 - C. **Treasurer:** Doug gave February financial report.
 - D. **Secretary:** Nothing to report
- V. **Reports of Committees:**
 - A. **ACC:** Members were reminded to check the guidelines when planning an alteration to their property and to submit an alteration application where needed via the portal. Everything can be found on the HOA website via the ACC tab.
 - B. **Social:** Social chair was not in attendance. Members were reminded of the Easter Egg Hunt being held on March 30th at 11:00 a.m. and that the 1st Community garage sale will be on April 6th.
 - C. **Landscape/Maintenance:** Ed has painted over the graffiti on the back of the NW Mt. Carmel entrance monument.
- VI. **Unfinished Business:** Nothing to address.
- VII. **New Business**
 - A. **Election of Officers:** A brief description of what the officer positions mean was given.
 1. **President Position**

On Motion: Duly made by Ed, second by Adrienne. Carried three (3) in favor and one (1) opposed (Pablo).
Resolve: To elect Denise Stearns to serve as BH HOA President.
 2. **Vice-President Position**

On Motion: Duly made by Denise, second by Ed. Carried three (3) in favor and one (1) opposed (Pablo).
Resolve: To elect Adrienne Vining to serve as BH HOA Vice-President.
 3. **Treasurer Position**

On Motion: Duly made by Adrienne, second by Denise. Carried three (3) in favor and one (1) opposed (Pablo).
Resolve: To elect Ed Campbell to serve as BH HOA Treasurer.

4. **Secretary Position:** Ed nominated Pablo. Pablo did not accept the nomination.

On Motion: Duly made by Denise, second by Adrienne. Carried three (3) in favor and one (1) opposed (Pablo).

Resolve: To elect Ed Campbell to serve as BH HOA Secretary.

- **Members were given the opportunity to speak on all designated agenda items.**

VIII. Adjournment: At 9:53 pm all business had been conducted; therefore, the meeting was adjourned.

*BOD approved 4/9/2024