

# Brentwood Hills Homeowners' Association

## Fundraiser Rules & Regulations

August 1, 2023

1. All aspects of the fundraiser must be approved by the BOD- please fill out the request form below in its entirety and either return it to the Management Company via email or deliver it in person to the Center office. Please allow 7 - 10 days for a response. An incomplete form may delay a response or result in the denial of the request.
2. Proof of fundraiser may be required.
3. Must be a registered resident of Brentwood Hills and have active Center access.
4. No more than one (1) six (6) ft table and three (3) chairs may be set up in the designated area (inside the entrance to the right of the gate)
5. Table and Chairs will be provided upon request, if available. Requesting resident will be responsible to set up, take down and return any borrowed table and chairs back to their original destination.
6. No more than three (3) participants at one time. At least one (1) participant must be eighteen (18) years of age.
7. The participants must always remain behind the table. NO active soliciting of residents and their guests. (Such as bothering any resident and their guests by actively calling out to them or approaching them.)
8. Requesting resident must reserve a time slot with Center office staff. Fundraiser may only be held during hours when security staff is present and may not take place on a Holiday or Holiday weekend. The time requested shall be approved by Center office staff.
9. Limited to one (1) event in a calendar month and six (6) hours total for event.
10. In addition to these rules, residents must abide by all Center rules.
11. Brentwood Hills HOA makes no representation or warranty as to the items that may be offered for sale at any approved fundraiser. Brentwood Hills HOA has received no benefits or compensation of any kind in relation to any approved fundraiser.
12. In the event any resident fails to comply with these rules and ALL Community Center rules, they will be asked to immediately end the event and/or leave the premises at which time the BOD will be notified. Any noncompliance may result in the BOD revoking your privileges to have future fundraising events.

**Purpose of Fundraiser:** \_\_\_\_\_

**Explanation of Event:** \_\_\_\_\_

**Name: (Print)** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### STAFF/BOD USE

**Date/Time of Event Reserved:** \_\_\_\_\_

**BOD Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_