

# BRENTWOOD HILLS

HOMEOWNERS' ASSOCIATION, INC.

## **Board of Directors Special Meeting Minutes August 14, 2025**

1. **Call to Order & Roll Call:** The meeting was called to order by Olin Barnett, President at 7:14 PM.
  - Roll Call of Directors/Verification of Quorum: Olin Barnett (President), Adam Bouters (Vice President), and Glen Greenly were present.. A quorum was established. Larry Lewis and Don Pohlmeyer were not present. Mcneil Management was not present.
  
2. **Proof of Notice**
  - Verification of Timely Notice of Meeting: Timely posting of meeting notice and agenda were confirmed by placing it on the HOA website. And at the conspicuous location at the community center in accordance with HOA Bylaws.
  
3. **Reading of Minutes**
  - None
  
4. **Directors reports:**
  - **President Report:**
    - None
  - **Vice - President Report:**
    - None
  - **Treasurer Report:**
    - None
  - **Secretary Report:**
    - None
  
5. **Committee Reports:**
  - **Social Committee:** None
  
  - **ACC Committee** - None
  - **Community Property Committee** - Nothing to report. **Motion made by Barnett, second by Bouters to appoint Riveria to CPC**

- Discussion among Directors and Members
- **Motion Approved to appoint Riveria to the CPC Committee. by - Barnett, Bouters, Greenly**

**6. Unfinished Business:**

- None

**7. New Business:**

- A. INVOICES TO APPROVE –UNDER REVIEW AND APPROVE (SAV A BUC, POOL MOTOR \$739.46 INVOICE) (PANORAMA TREE SERVICE, TREE LIMB \$325) (OTHERS WAITING)

**On Motion:** To approve Panorma tree service to trim limb (\$325)

**Motion made by Barnett, second by Greenly**

- Discussion among Directors and Members

**Motion Approved by - Barnett, Greenly, Bouters**

- B. DISCUSS MOVING COLLECTIONS (five in collection process) FROM TANKLE LAW TO BECKER & POLIAKOFF

**On Motion:** Motion to move five collections in process from Tankle Law to Becker & Poliakoff.

**Motion made by Barnett, second by Greenly**

- Discussion among Directors and Members

**Motion Approved: Barnett, Greenly, Bouters**

- C. DISCUSS APPOINTING A DIRECTOR TO BE A CO SIGNER ON BANK ACCOUNTS

**On Motion:** I move to add board member Adam Bouters as an additional signer along with Pamela Pinner from Mcneil Management Services, on the TD bank account and CD account.

**Motion made by Barnett, second by Greenly**

- Discussion among Directors and Members

**Motion Approved by - Barnett, Greenly, Bouters** to add board member Adam Bouters as an additional signer along with Pamela Pinner from Mcneil Management Services, on the TD bank account and CD account.

D. DISCUSS AMENDMENTS TO BYLAWS, Bylaw 2/20/2024 and 6/20/2022

**On Motion:** Motion to continue to discussing by-law amendments.

**Motion made by Barnett, second by Greenly.**

- Discussion among Directors and Members

**Motion Approved by - Barnett, Bouters, Greenly,**

**8. Adjournment:**

**On Motion:** To adjourn by Bouters.

**Motion made by Bouters, second by Greenly .**

**Motion Approved by - Barnett, Bouters, Greenly**

\*\*Meeting Adjourned at 9:00 PM